

COMPREHENSIVE PLAN

Development & Participation Process

Subcommittee Meeting(s)

- review background data from staff
- review issues from community survey/meetings
- prioritize issues
- state goals

PHASE I: Preparation

ID issues using citizen surveys and/or community meetings

(Work Group stakeholder representatives)

Community Meeting(s)

- review and feedback on issues and priorities, goals

Compile background data, copies of previous plans, miscellaneous orientation materials, etc.

(staff)

ID stakeholders and select Work Group

(PC/CC, with staff)

PHASE II: Goal Development

PHASE III: Plan and Program Development

Work Group Meeting

- agree on planning process
- form system subcommittees

Work Group Meeting(s)

- consensus on issues and goals

Subcommittee Meeting(s)

- assess community feedback
- revise goals as needed
- develop objectives (time oriented and measurable!)
- identify possible implementation strategies for achieving goals

Work Group Meeting(s)

- consensus on goals, objectives and strategies
- evaluate (legal, economic, political, social, and technological) feasibility of implementation strategies

- develop/revise plan draft

Phase IV: Plan Review and Adoption

Planning Commission Work Session

- present draft plan to Commission

(Work Group)

Publish notice of plan availability and opportunities for review and comment (plus schedule for public hearings)

(staff)

Hold public hearing and (a) send plan back to work group for revisions; or (b) send recommendation to Council to adopt plan
(Planning Commission)

Hold public hearing and (a) send plan back to work group and Planning Commission for revisions and additional review; or
(b) adopt plan

(Elected Officials)

Community Meeting(s)

- review and feedback on goals and strategies; plan draft

Work Group Meeting(s)

- assess community feedback
- revise plan as needed

Work Group Meeting(s)

- revise draft based on Commission comments

(Work Group)